

Nipun Kochhar

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Professional Summary

- **PMP certified** Project Manager with 10 years of IT experience managing simultaneous projects, supporting multiple business groups and delivering highest quality product/services, serving Fortune 100 clients including **Apple, JPMorgan Chase, Verizon Wireless** and **Johnson Controls** in project management, enterprise support management, professional services delivery and information technology.
- Demonstrated success in directing projects by architecting high-level solutions, staffing project teams, managing budgets and schedules, creating project plans, performing risk assessments and mitigation plans.
- Exceptional ability to lead cross-functional teams in order to identify program capabilities, assess resources and collaborate with personnel ensuring projects delivered before time and within budget.
- Skilled in enterprise program-project management, business and data analysis, SCRUM/Agile development and documentation in alignment with customer needs for multi-million dollar projects.
- Led various project implementations from start to finish, overseeing end-to-end technology operations and administration (including project management, policy and regulatory compliance and change management).
- Proficient in managing software and web application development, system integration and migration through Software Development Lifecycle from requirements gathering and analysis to deployment and go-live support.
- Extensive hands-on experience with multiple Portfolio Management tools including CA Clarity, HP-PPM and Microsoft Project.
- Skilled in developing strong client relationship, working with C-suite executives, building consensus and negotiations with strong written, verbal communication and interpersonal skills.
- Experience working in fast-paced, dynamic entrepreneurial environments. Astute navigating through and working with various organization structures, dynamics, constraints and challenges.

Core Competencies

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|--------------------------|----------------------------|---------------------|
| • Project Management | • Team Building/Leadership | • Agile/Scrum |
| • Stakeholder Engagement | • Resource Optimization | • Quality Assurance |
| • Project Scheduling | • Cost Control/Reduction | • Change Control |
| • Contract Negotiation | • Requirement Gathering | • Risk Analysis |

Technical Skill Set

- **Tools and Applications:** Azure, MS Office (Project, Visio, PowerPoint and Excel), SAP, AWS, CRM, Salesforce, QC, QTP, MTM, SharePoint, Peoplesoft, ERP, JIRA, Confluence, Test link, TFS, Hyperion, Smartsheets
- **Database:** SQL Server, MySQL, Oracle
- **Technologies:** JSON, XML, SOA, Saas, Paas, SSL, Apache, Java, .Net, Angular JS
- **PPM:** CA Clarity, Clarizen, MS Project
- **Processes/Methodologies:** Agile-Scrum, Kanban, Waterfall, PMBOK, SDLC
- **Management Consulting:** PMO, Team Building, Strategic Planning, Bid documents (RFI / RFP / RFQ), Leadership, Vendor evaluations, Contract negotiation, On-shore Off-shore, Business Development

Work Experience

Project Manager, Calz Scarpa Middle East, Dubai

(Dec 2017 – Mar 2019)

Managed and aligned \$25 million project portfolio of US and European outdoor sports apparel with company revenue goals, strategic objectives and drove effective execution of key initiative projects.

- Developed and managed project schedule, budget, quality metrics, resources, procurement and risks mitigation plans. Ensured project milestones and delivery timelines are clearly communicated, understood and executed upon by project teams.
- Managed 25 team members and contractors across different geographical locations in completion of assigned tasks in accordance with schedule, performance, cost and quality objectives.
- Designed process flows detailing project life-cycle and operational procedures resulting in translation of data into meaningful decision-making information including identification of process inefficiencies.

- Led SOW and RFP development, vendor selection, contract negotiations and on boarding of new vendors.
- Participated in workshop discussions and planned O365 email migration schedule activities and reports, including end-user migration groups, scheduling and communications.
- Identified, isolated, and resolved technical incidents and problems with Office applications, add-ins when migrating from TcNet to Office 365 for users across the organization.
- Provided team visibility to project lessons learned by developing SharePoint as a centralized repository.
- Effectively communicated performance metrics and status information for consumption by key stakeholders via executive dashboards, meeting correspondence and ad hoc reports.
- Spearheaded initiative to renegotiate contracts with the existing and new vendors, resulting in \$3.5 million in cost savings within 6 months.

Senior Associate, Management Consultant, KPMG US, Denver, CO

(Sept 2014 – May 2017)

Led various complex and cross-functional enterprise level projects to deliver strategically valued initiatives via a continuous delivery model.

Project Manager at Johnson Controls Inc.

- Led the activities for segregating Enterprise Applications and Financial Reporting of automotive business unit as an independent, publicly trading organization with a project budget of \$21 million.
- Worked directly with key stakeholders across IT, Finance and Operations, defining and tracking critical path roadmap, project deliverables, business requirements, business use cases and processes for ETL data migration, software configuration, UAT acceptance and production cut-over planning.
- Supported business and technical teams across US, Mexico and Asia with implementation and enhancement efforts, including process design, configuration development, thorough testing of new functionality, analysis and impact to existing processes and integrated modules, documentation, and production support.
- Oversaw the implementation of Office 365 and related technologies including Exchange Online, Exchange Server, SharePoint and Active Directory.
- Coordinated efforts between cross functional groups to ensure data accuracy among various financial systems such as Oracle's Hyperion Financial Management (HFM), SAP ERP, ADP and PeopleSoft.
- Achieved seamless migrations and integrations that were transparent to client customers, accomplished with no unscheduled downtime and delivered project \$4 million under budget.

Project Manager at JP Morgan Chase Bank

- Managed and coordinated the full scope of FATCA implementation including budget and cost benefit considerations, feasibility and advisability analysis, issue identification and resolution, reporting and KPIs.
- Supported client services team with project work including data collection and input, review and extraction of information and preparation of reporting dashboards.
- Created and managed Master Project Plan in CA Clarity - including requirements, deliverables, milestones, resources, risks and dependencies within an agile framework.
- Managed the integration, interdependencies and alignment of the project to ensure successful execution of business use cases, plans, systems design and data modeling.
- Worked with business and IT functional leaders to align schedules, tasks, deliverables, milestones and operational readiness to meet the objectives of each project during Go-Live and Hyper-care.
- Estimated user stories and supported the product backlog grooming process to ensure that it was always groomed and ready for team consumption during sprint planning.
- Completed project one month ahead of schedule with \$1.2 million under budget while garnering acclaim from key stakeholders.

Senior Consultant at Verizon Wireless

- Developed Revenue Recognition business case & core requirements to drive prioritization activities and develop executive level presentations to communicate opportunities, impact, and approach to drive necessary change across divisions, systems, policy, data and internal processes.
- Provided support in formulating and implementing post-transition policies and procedures pertaining to standard and customized equipment, software and services for both wireline and wireless customers.
- Created project proposals, managed capital budgets, developed project schedules and monitored progress against business requirements and technical support plans.
- Collaborated with order management, accounting and IT teams to ensure that all revenue transactions are booked in accordance with the updated revenue recognition policies. Performed data validation and financial analysis activities related to data conversion and migration to new ERP systems.

- Guided business and testing team during integration and UAT testing; monitored executing of over 2000 test cases and resolution of all associated defects across multi-functional areas ensuring all requirements are met.
- Used metrics such as burndown chart, velocity chart and capacity to track project progress and health.

QA/Business Analyst at Fanatics, Boulder, CO

(June 2013 – Sept 2014)

Supported multiple agile delivery teams to successfully overhaul and modernize the cart and checkout user experiences on Fanatics mobile sites/app for iOS and Android devices.

- Worked closely with key stakeholders to capture business and functional requirements; converted them into process flows/user stories/ test cases and managed them in Microsoft Test Manager.
- Identified appropriate test strategies for various features and enhancements including improved navigation, faster screen loading times, high resolution product images, one click checkout and enhanced search functionality.
- Maintained traceability matrix to link requirements to the test cases that led to 99% test coverage in HP QC.
- Participated in all phases of SDLC, including design review, project planning, test plan/case development, test execution and defect reporting.
- Logged bugs/enhancements in Team Foundation Server (TFS) and effectively communicated priority and resolution status to the teams.
- Managed bi-weekly upgrades to mobile sites utilizing Agile and Waterfall development methodologies.

Product Manager at Transperfect, Boulder, CO

(Nov 2010 – Jun 2013)

Managed multiple localization projects from beginning to end, working closely with language specialists, web developers, localization engineers, product management, content management and external vendors.

- Led 3 concurrent initiatives from requirements gathering through deployment by working directly with customers, software development, quality assurance, infrastructure, deployment and operation teams.
- Developed mockup / prototype interaction designs, including user interaction models, information architecture, wire frames and use cases using MS Visio and Balsamiq.
- Oversaw offshore project teams with 25 team members; established responsibilities and maintained work practices conducive to ensuring timely product development and quality evaluation.
- Built internal processes and strategies to manage machine translation (MT) process for frequently used keywords and phrases in different languages.
- Led team meetings such as Sprint Planning, Daily Stand Ups, Sprint Review and Sprint Retrospectives.
- Identified and highlighted potential issues that might impact the project success of timeline, managed issues and escalations to effective and efficient resolution.

Lead POS QA Tester at Apple Computer Inc, Cupertino, CA

(Apr 2010 – Oct 2010)

- Responsible to test system, applications and databases, with specific emphasis on payment gateways and interfaces for Apple's global POS systems.
- Created test plans and test strategy based on the higher/lower level design documents. Worked extensively to cover total functionality for Integration testing, including end to end and regression testing.
- Expanded responsibilities as the QA Team leader which included management, mentoring and structuring of the QA group. Developed detailed test scripts and established appropriate test data to validate expected results.

QA Tester at Quantum Secure, San Jose, CA (Internship)

(Dec 2009 – Feb 2010)

- Led the user testing of SAFE application suite at San Francisco International Airport. Designed, developed, and executed test cases for integration, functional, regression, performance and system testing as per the test plan.
- Identified, researched, and reported issues to defect tracking system JIRA with detailed bug description, screenshots and log files

Software Engineer at Syntel, Pune, India

(July 2006 – July 2007)

- Analyzed Functional Specifications document to prepare test cases and test scripts for Functional, Regression and Integration Testing. Automated test cases using QTP. Participated in internal design and review sessions to gain knowledge of technical system implementation principles and practices.

Certifications and Education

- **Project Management Professional Certification PMP- PMI**
- **M.S. in Electrical Engineering**, San Jose State University, CA, USA
- **B.Tech in Electronics and Communication Engineering**, Punjab Technical University, India